

**CONSTITUTION OF**  
**Language and Literacy Researchers of Canada (LLRC)/ L'Association**  
**canadienne des chercheurs en langue et littérature (ACCLL)**

1.0 Name

The name of the Special Interest Group shall be:

Language & Literacy Researchers of Canada (LLRC)/ L'Association  
canadienne des chercheurs en langue et littérature (ACCLL)

- 1.1 LLRC/ACCLL will be affiliated as a Special Interest Group within the Canadian Association of Curriculum Studies, an affiliated Association of the Canadian Society for the Study of Education.
- 1.2 LLRC/ACCLL defines “literacy” broadly, understanding that what it means to be literate is situational, and that individuals generally acquire numerous literacies as they navigate different linguistic spheres. In keeping with this notion, our members promote understanding of literacy acquisition in a range of developmental, socio-cultural, and media contexts.

2.0 Purposes

- 2.1 To promote Language and Literacy education and research, particularly, but not exclusively, within the Canadian context.
- 2.2 To share and disseminate Language and Literacy education and research, particularly, but not exclusively, within the Canadian context.
- 2.3 To provide a network and a forum for discussion of Language and Literacy education and research, particularly, but not exclusively, within the Canadian context.

3.0 General Organization

- 3.1 LLRC/ACCLL shall hold annual meeting as part of the annual conference of Canadian Association of Curriculum Studies and the Canadian Society for the Study of Education.
- 3.2 The group shall be carried on without purpose of financial gain for its members, and any profits or other accretions to the group shall be used in promoting its objectives.
- 3.3 In the event of dissolution of the group, all its assets, after payment of all liabilities, shall be given to the Canadian Society for the Study of Education.

#### 4.0 Membership

- 4.1 Members of LLRC/ACCLL are full members of the Canadian Association of Curriculum Studies and the Canadian Society for the Study of Education.
- 4.2 The amount of annual dues shall be determined from time to time by the members at the annual business meeting, and in accordance with policies of the Canadian Association of Curriculum Studies under the Canadian Society for the Study of Education.
- 4.3 All members of the Special Interest Group in good standing shall have the privilege of: a) voting at the annual business meeting; b) nominating members for offices in the group; c) after two years membership, standing for office in the group; and d) benefiting from the services of LLRC/ACCLL.
- 4.4 The membership year shall be January 1 to December 31.

#### 5.0 Officers of LLRC/ACCLL

- 5.1 Officers shall be elected at the following intervals by the membership.

President-Treasurer	-	Elected every two years
1 <sup>st</sup> Vice-President	-	Elected every two years
2 <sup>nd</sup> Vice-President	-	Elected annually unless the 2 <sup>nd</sup> Vice-President wishes to serve a two-year term
Secretary	-	Elected every two years

The 1<sup>st</sup> Vice-President will automatically become President/Treasurer for two years and the immediate Past- President will remain on the Executive for two years.

- 5.2 The President-Treasurer shall a) preside at meetings for the Executive Committee and the group itself; b) exercise general direction over the activities of the group; c) represent the members before other organizations; d) be an ex-officio member of all committees of the group; e) have responsibility for arranging the annual business meeting; f) be a member of the Executive of the Canadian Association of Curriculum Studies; and g) be responsible for the custody and maintenance of the dues and financial records of the group.

- 5.3 The 1<sup>st</sup> Vice-President shall assist the President in the performance of his/her duties and shall assume the duties of the President in the absence, incapacity, or resignation of the President.
- 5.4 The 2<sup>nd</sup> Vice-President will serve as a program chair.
- 5.5 The Secretary shall be responsible for recording and distributing the minutes of the annual meeting within one month of the meeting and any other secretarial duties assigned by the Executive committee.

## 6.0 Standing Committees

- 6.1 There shall be six Standing Committees, in LLRC/ACCLL: a) pre-conference program, b) membership, c) publications, (d) Master's research award, (e) grad student, and f) French Liaison.
- 6.2 The Standing Committee Chairs shall be elected annually by the membership, except for the publications chair, which will be appointed annually by the Executive Committee, in agreement with the proposed candidates and representatives of the *Language & Literacy* journal.
- 6.3 Where the annual election does not result in an elected chair of a standing committee, one shall be appointed by the Executive Committee, in consultation with the proposed candidate.

## 7.0 Executive Committee

- 7.1 The Executive Committee shall consist of the Past President, President/Treasure, 1<sup>st</sup> Vice-President, 2<sup>nd</sup> Vice-President, and Secretary, plus the Chairpersons of the Standing Committees.
- 7.2 The Executive Committee shall propose policies and conduct business related to LLRC/ACCLL.
- 7.3 The Executive Committee is also responsible for: a) the finances of the group; b) the creation of the Standing Committees; c) the creation of Ad Hoc Committees and the appointment of their members; d) the publications of the group; e) the distribution of funds; and f) the planning of the annual business meeting and the sessions at the annual conference of the CSSE.

## 8.0 Language

- 8.1 The official languages of LLRC/ACCLL Special Interest Group are English and French.

## 9.0 Regulations

- 9.1 The Special Interest Group shall be subject to the by-laws and regulations established by the Canadian Society for the Study of Education.

## 10.0 Amendments

- 10.1 Amendments to this Constitution shall be made by 60% vote of the members present at the annual general meeting, or 60% of the response to an electronic ballot.
- 10.2 Written notice of motion for an amendment to this Constitution shall be distributed to all members of LLRC/ACCLL 60 days before the annual general meeting, or in the case of an electronic ballot, 60 days prior to the last date on which returned ballots will be accepted.

Ratified at the Twentieth Annual Meeting held at the University of Western Ontario, London, Ontario, May 28, 2005. Updated at the Thirtieth Annual Meeting held at the University of Ottawa, Ottawa, Ontario, June 2<sup>nd</sup>, 2015.